

Thursday, November 09, 2017
Region 2 Workforce West Virginia Building
2699 Park Avenue, Huntington, West Virginia
10:00 a.m

Minutes

Meeting called by: Star Strategies, One Stop Coordinator

Purpose: To discuss state strategy and goals and information sharing

Note Taker: Christie Payne

Attendees: Claude Hunt, Kay Goodwin, Martha McKee, Rocky McCoy, Teresa Swecker, Melissa Bias, Alan Machir, Rick Brown, Jason Miller, Janice McCoy, Maria Bias-Jones, Vickie Lester Tia Welch, Andy Radcliffe, Allyn Sue Barker

- I. Welcome -Kay Goodwin
- II. Administrative Funding of One Stop- Martha McKee
 - a) Discussed
 - i. Process
 - ii. Funding form
- III. West Virginia State Plan Goals- Claude Hunt
 - a) Discussed definition of integrated workforce system
 - b) Strategy and Goals
- IV. Cross Training Opportunities – Group Discussion
 - a) Staff Meetings
 - i. Discussed information sharing at staff meetings
 - b) Referral Form
 - i. Reviewed referral form
 - ii. Discussed process
 - c) Technology
 - i. Discussed conference calls and video meetings
 - d) Group Suggestions
 - i. Discussed ways to make information sharing process easier
- V. Next Quarterly Meeting
 - a) Discussed dates in March
- VI. Adjourn

One
Stop
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