

Region 2 Workforce Board
Full Board of Directors Meeting
December 1, 2016
12:00 PM (NOON)
Mountwest Community & Technical College
Room G07

AGENDA

Call to Order Chairman-Marty Chapman

Quorum Chairman-Marty Chapman

Public Comment Period Chairman-Marty Chapman

Minutes Full Board Meeting September 20, 2016

Lunch

Guest Speaker Dr. Teresa Chasteen- Founder WIN Career Solutions

Reports & Presentations

Presentation of Awards Chairman-Marty Chapman
Executive Director Claude J. Hunt

Legal Report Timothy LaFon

Executive Directors Report Claude J. Hunt

Financial Report Brenda Hunt

Old Business Chairman-Marty Chapman

New Business

Chairman-Marty Chapman

1. Approval: R2WIB Policy 1- One Stop Delivery Plan
2. Approval: R2WIB Policy 2-Grievance & Complaint
3. Approval: R2WIB Policy 3- Training Provider Approval System
Includes Demand Occupation definition
4. Approval: R2WIB Policy 4- Direct Employment Training
5. Approval: R2WIB Policy 5-Customer Grant Eligibility
6. Approval: Amendment to Youth Policy #17 Youth Credentials
7. Approval: Extension of PY15 Job Driven National Dislocated Workers Grant.
8. Approval: Amend the By Laws allowing preliminary Strategic Plan to be voted upon via email, by January 13, 2017.

NOTE: The Strategic Plan must be revised and sent for state approval by January 31, 2017.
The public comment period will be January 15- January 30, 2017.

Announcements

Chairman-Marty Chapman

Adjourn

Chairman-Marty Chapman

Region 2 Workforce Investment Board
Full Board of Directors Meeting
September 20, 2016
12:00 PM-2:00 PM

MINUTES

The meeting was called to order by Chairman Marty Chapman. There was a quorum, those in attendance were: **Board Members:** Marty Chapman, David Pennington, Allyn Sue Barker, Cheri Bever, Steven Brown, Dwight Coburn, Teresa Haer, James Hosier, Rockford McCoy, Connie Carlton, Alan Machir, Tia Welch, **Invited Guests:** Russell Fry, Valerie Comer, Chad Ketchum, Mark Julian, Jack Dilbeck, **Staff:** Claude J. Hunt, Melissa Bias, Christopher Grimm, Brenda Hunt, Don Roberson, Chad Judge, Jean Hager.

Public Comment: Tia Welch -- of Charleston Job Corps brought the board up to date on the events at the Job Corps.

Chairman asked for a motion to approve the minutes of June 21, 2016 and August 23, 2016. The motion was made by Steven Brown and second by Joe Haynes. The minutes are approved.

Lunch was served, the meeting will reconvene.

Our guest speaker, Russell Fry, Acting Director of Workforce West Virginia opened his talk by thanking the membership for inviting him back to his roots in Wayne County. Mr. Fry praised the leadership and staff of Region 2 for meeting each performance goal. He spoke favorably about the changes that WIOA will bring to West Virginia; we will be helping those who need help the most. He advises he continues to seek out and apply for grants to bring jobs to Southern West Virginia. It is a priority to use the grant money to employ people who have lost homes and job due to the severe flooding in Southern West Virginia. In conclusion, Mr. Fry advised he is working on improving information technology so that all partners can use the same network and see in real time what each partner is doing for a client. This is a great step for One Stop Service.

Legal Report

In the absence of Timothy LaFon, Claude J. Hunt advised the membership that the Grievance Hearing had been held and that Mr. McAfee's grievance was unfounded. By Mr. McAfee's admission, Region 2 had followed the rules, Mr. McAfee didn't like the rules. The forms showing the disposition were signed and sent to Mr. McAfee.

Executive Director's Report

Bridging the Gap funding will continue until March 2017. We are requesting additional funding of \$35,000.00 from the Community and Technical College System. This will allow us to continue with projects that are on-going.

The NEGJD Grant has been extended until June 30, 2017. We will request additional because we will exhaust the \$450,000.00, and we would like the opportunity to work with additional Region 2 Employers.

The One Stop Management Council (core required partners) unanimously voted to continue operations as a consortium. The first step in this process is Local Elected Official approval, and then we will request permission from the state.

The evening visitation schedule is attached. This is our Evening Parent Program, which is in cooperation and participation with Education and the Arts.

We will need to set a date for our award meeting. December 1 has been suggested.

Financial Report

Brenda Hunt presented the financial report.

Old Business

There was no Old Business before this board.

New Business

Board approval is requested to change wording of Policy Letter #16 OJT & Employment Programs. The changes strengthen the wording of eligibility requirements, as well as removing references to WIA and substituting WIOA. Chairman asks for a motion approving these changes. Steven Brown brings the motion to approve and Cheri Bever seconds the motion. The motion carries.

Board approval is requested for R2WIB to request that the State of West Virginia allow the consortium of One Stop Management Council partners to continue. Chairman Chapman asks for a motion to approve this request to the state. Dwight Coburn makes the motion which is second by Steven Brown. The motion carries.

November 8th is Election Day, and many of the Excel classrooms will be unavailable for use. Board approval is requested for November 8th to be a paid non-working day for R2WIB employees. Chairman Chapman asks for a motion to approve this change to the R2WIB Holiday Schedule. Tia Welch brings the motion to approve, which is second by Steven Brown. The motion carries.

The board is asked to approve the date for our award luncheon. December 1 has been suggested. This is a Thursday. We will attempt to secure MCTC as a location for this meeting.

The chairman asks for a motion to approve December 1, 2016 at 12:00 for the award luncheon. The motion is brought forward by David Pennington. The motion is second by Steven Brown. The motion carries. We will check on availability of The Mountwest Cafe and report back to the membership.

There are two handouts in your packets that are for your information only. No board action is required.

There was no further business before the board, the meeting was adjourned.

Respectfully Submitted, David Pennington, Secretary