

Region 2 Workforce Development Board
Full Board of Directors Meeting
June 15, 2017
12:00 NOON

AGENDA

Call to Order	Bryan Johnson-Interim Chairman
QUORUM	
Public Comment	
Introduction of Board Members 2017-2018	Bryan Johnson-Interim Chairman
Approval of Minutes Full Board Meeting March 20, 2017	Bryan Johnson-Interim Chairman
Luncheon	
Guest Speaker Willie Brown -Center Director-Charleston Job Corps	
Legal Report	Timothy LaFon
Executive Director Report	Claude J Hunt
Financial Report	Brenda Hunt
Old Business	Bryan Johnson-Interim Chairman
New Business	Bryan Johnson- Interim Chairman

1. Approval of By Laws as revised-attached
2. Approve: Amended Policy #10 RFP Process-to include Risk Assessment & EEO Non Discrimination Assurance (CFR 200.317)
3. Approve: Amended Policy #9 EEO Statement (per CFR 38.25)
4. Approve: Amended Policy #7 Property Guidelines Attached
5. Approve: Amended Policy #2 Grievance & Complaint
6. Approve: Amended Policy #8 Conflict of Interest Attached
7. Nominating Committee Suggestions
8. Election of Officers

Announcements: Next meeting is Executive Committee Meeting: July 20, 2017 10:00 AM Huntington One Stop Conference room. Full Board meets again on September 20, 2017 at Chief Logan Lodge in Logan. Our guest speaker will be Russell Fry, Acting Executive Director Workforce West Virginia.

Adjourn

Region 2 Workforce Investment Board
Full Board Meeting March 20, 2017
MINUTES

The meeting is called to order by Interim Chairman Bryan Johnson. There is a **quorum**, those in attendance are: Bryan Johnson, Monika Rowe, Mickey Brown, Tia Welch, Tommy Adkins, Allyn Sue Barker, Cheri Bever, Ron R. Foster, Teresa Haer, James Hosier, Rockford McCoy, Alan D. Machir, Contracted Personnel: Brenda Hunt, Timothy LaFon, Christopher & Jessica from Perry & Associates Staff: Claude J. Hunt, Melissa Bias, Don Roberson, and Jean Hager.

There are no registrants for **public comment**.

Interim Chairman Johnson asks for a motion to approve the minutes of December 1, 2016 full board meeting. Tommy Adkins makes the motion, second by Tia Welch. The motion carries.

Legal Report: Timothy LaFon advises the trial date for the legal matter is April 25, 2017. Depositions will be taken within the next couple of weeks.

Executive Director's Report: Claude J. Hunt invites questions concerning the report which is part of the board packet. Mr. Hunt advises that our guests today are representatives from Perry & Associates. Agenda item #3 will ask for your approval to award the audit contract to them for next year as well. Also on the agenda is the approval of the SPNEG Grant reduction in funds. The participation numbers, with your approval, have been reduced from 100 to 60, with a funding decrease to \$583,563.00.

Financial Report: Brenda Hunt presented the financial report. There were no questions. Brenda introduced the auditors from Perry & Associates; Christopher and Jessica.

Auditors Report: There were no findings, and the auditors stated that Brenda had everything in good order.

There is no **Old Business** before the board.

New Business:

1. The board is asked to approve the RFP for a One Stop Operator. If approved, the RFP will be posted onto our website and will be advertised in local newspapers, as well as in the State Register. Interim Chairman asks for a motion to approve the RFP. Mickey Brown brings the motion and Tommy Adkins seconds. The motion carries.

2. Interim Chairman asks for a motion to approve the MOU (Memorandum of Understanding) between R2WIB and its One Stop Partners. This partnership has been thriving for 15 years, and we ask board approval to continue serving the clients in Region 2. Tia Welch makes the motion to approve the MOU. The motion is second by Mickey Brown. The motion carries.
3. Board approval is requested for the audit results presented by Perry & Associates. The motion is made by Tommy Adkins and second by Tia Welch. Additionally, the board is asked to award Perry & Associates with the preparation of the audit for 2017. Motion is made by Allyn Sue Barker and second by Mickey Brown. The motions carry.
4. Interim Chairman Johnson asks for a motion to accept the reduction in participation and funding for the SPNEG contract. Mickey Brown makes the motion and is second by James Hosier.
5. Interim Chairman Johnson asks for a motion to approve the advertisement of the RFP for Youth Services. The motion is made by Tia Welch and second by Cheri Bever.
6. Interim Chairman Johnson asks for a motion to approve the agreement between Workforce WV and R2WIB allowing MACC activities to continue. The motion is made by Mickey Brown and Second by James Hosier.
7. Interim Chairman Johnson calls membership's attention to the upcoming Job Fair on April 21, 2017, at the Big Sandy Arena. Senator Manchin is hosting this job fair.
8. The Region 2 Performance Report is provided for review.

Announcements:

The next board meeting is the Executive Committee meeting, on April 20, 2017 at the Huntington One Stop.

Executive Committee will meet again on May 19, 2017 at the Huntington One Stop.

There is no further business before the board. Interim Chairman Johnson adjourns the meeting.

Respectfully submitted in the absence of Secretary Pennington: _____

Jean Hager