

Southwestern West Virginia Region 2 Workforce Investment Board
YOUTH SERVICE PROVIDER MEETING MINUTES

Attendees: Chris Hupp, Loyd Casto, Brad Mowery, Beth Elkins, Shawn Korjiski, Claude J. Hunt, Teresa Dailey by telephone

- I. Welcome and Introductions Claude J. Hunt, Executive Director

- II. Provider Questions Claude J. Hunt, Executive Director

- III. Financial Review Claude J. Hunt, Executive Director
There will be some carryover youth funds into next program year that will be available to carry through till the new funding level for PY2009 is known.
 - A. Copies of any sub-contracts- Mr. Hunt requested copies of sub contracts for both the in-school program and the out-of-school program. This would include any MOU's with the Boards of Education for the in-school youth program and the MOU with a youth service provider in Wayne.
 - B. Incentive Funds Awarded/Use- Both providers for the youth program should qualify for the incentive funds of educational goal. A Budget Modification must be submitted to the WIB along with the invoice in order to receive incentive funds.

- IV. Use of Learning Centers
 - A. InfoSource- The Learning Centers are not being utilized by the out-of-school youth participants. The Learning Centers are supported in part with youth funds. A copy of the general service outline was disseminated. Contact information for each of the seven (7) Learning Centers was also distributed. InfoSource provides both soft skills training and computer skills training at no cost for WIA youth. The technical skills course prepares a participant for the MOS certification which must be taken at one of the approved testing centers.
 - B. Customer Service- *Through the Customer's Eyes* is a customer service certification program developed and endorsed by the International Customer Service Association and in cooperation with Rockhurst University. This training program is for an approved credential as defined by the Department of Labor that can be completed in one or two settings. However, it can also be utilized with the WIN program and InfoSource Lessons. The cost is \$30 per youth participant.
 - C. Continental Academy- This is an alternative educational program for those youth who dropped out of high school and does not have a GED. This academy is accredited by the Southern Association of Colleges and Schools and the Commission on International and Trans-Regional Accreditation as a Distance Education High School. It is also accredited by the National Association for the Legal Support of Alternative Schools, which is a nationwide accrediting agency for K-12 alternative educational programs. Southern West Virginia Community & Technical College accepts this diploma for admission. The cost is approximately \$400 per student. General information was distributed.
 - D. Partner Rehab Services- The Huntington District Cooperative School Program is offered through the Division of Rehabilitation Services. The Huntington District provides school counselors in Cabell, Lincoln, Logan, McDowell, Mingo, and Wayne counties in Region 2. School Counselor contact and service information was distributed.
 - E. Job Readiness Certificate-Gov- A brochure describing the State-Wide Work Keys career readiness initiative was disseminated. Everyone who takes the Work Keys assessment will be registered in Wagner Peyser. Work Keys assessments are given at all seven (7) Learning Centers in Region 2. Out of school youth must score at least an 8th grade level on TABE before taking Work Keys.
 - F. Apprenticeships- A discussion was held on apprenticeship opportunities. Apprenticeship information should be disseminated to youth ages 16 and older who are interested in a training program that combines classroom instruction and on-the-job training.
 - G. Other- Continue Eligibl. – Mr. Hunt will recommend to the Executive Committee at the February meeting to extend the youth service provider contracts one year. A request of interest letter to continue to provide youth services is needed by the WIB.

- V. Monitoring/MACC Teresa Dailey, Performance Specialist/Monitor
Region 2 has failed the Literacy/Numeracy measure for out-of-school youth the 2nd quarter. All youth are to be post tested no less than quarterly. All out of school youth must be pre tested six (6) months prior to the first WIA youth service but no later than 60 days after the first WIA youth service.
- Youth are to be placed within 90 days after exit. Placement must be in advanced training, post secondary education, employment or the military.
- VI. Reorganize Youth Committee- Mr. Hunt discussed the reorganization of the Youth Council. The Youth Council will be composed of Juvenile Probation Officers, Community Service Organizations, staff who deals with youth in foster care and those aging out of foster care from DHHR, DRS school counselors, parents and WIA youth. Mr. Mike Herron is the Youth Council Chair.
- VII. Other- Adjourn