

Region 2 Workforce Development Board  
Executive Committee Meeting  
Friday July 20, 2018  
2:00 PM

Agenda

**Teleconference #: 267-930-4000 PIN#: 758910371**

<b>Call to Order</b>	Bryan Johnson-Board Chairman
<b>Public Comment</b>	
<b>Quorum</b>	
<b>Minutes</b> Executive Committee Meeting May 21, 2018	Bryan Johnson- Board Chairman
<b>Legal Report</b>	Timothy LaFon
<b>Executive Director Report</b>	Claude J. Hunt
<b>Financial Report</b>	Brenda Hunt
<b>Old Business</b>	Bryan Johnson- Board Chairman
<b>New Business</b>	Bryan Johnson- Board Chairman
1. Approval: Expansion of Ticket to Work Program to include Ohio and Kentucky	
2. Approval: Resignations of Marie Bias-Jones, Gary McCallister, and Tia Welch	
3. Approval: Change to Policy Letter #10 section 4 Advertising-attached	
4. Approval: Attend Health Care Summit Sept. 17 & 18, in Scranton PA, Need a hospital Representative to attend	

**Announcements:** Next Meeting is Executive Committee Monday, August 20th, 2:00 PM at the Huntington One Stop Office.

**Adjourn**

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Region 2 Workforce Investment Board  
Executive Committee Meeting  
May 21, 2018 2:00 PM  
MINUTES

The Executive Committee meeting was called to order by Chairman Bryan Johnson. There were no registrants for **Public Comment**. There was a **quorum**, those in attendance were: Bryan Johnson, Monika Rowe, James Hosier, Jim Morgan, Todd Motz. Contracted Personnel; Brenda Hunt, Timothy LaFon, via teleconference Staff: Claude J. Hunt, Melissa Bias, Jean Hager.

Chairman asked for a motion to approve the **minutes** of April 20, Executive Committee meeting. Motion is made by Jim Morgan and second by Todd Motz.

**Legal Report:** Attorney LaFon advises there are no matters pending litigation, but he would like to review all of R2WIB insurance policies, as there have been changes in the industry.

**Executive Directors** report by Claude J Hunt. R2WIB received notification of the grant renewal by DHHR, this is the Excel Career Club grant. The rate has not changed, however, the federal government is discussing a \$15 billion dollar recession cut. This means taking back funds that have been allocated. We don't know if we are affected.

R2WIB, during the period from July 2015 to April 2018, R2 has developed 474 positions, and filled 388 of those positions with subsidized employment. 129 of those were youth, between the ages of 18-24. The positions were developed at 55 companies in Region 2. Our retention is over 80%.

The **Financial Report** was presented by Brenda Hunt.

There was no **Old Business** before the board.

**New Business**

1. Approval to award the Work Based Learning Proposal (WBL) to HRDF. They were the single bidder. Motion is made by Jim Morgan and second by Monika Rowe.
2. Discussion: Shall R2WIB renew the One Stop Operator Contract, which is due to expire on June 30, 2018. Claude J. Hunt Advises the One Stop Operator is requesting an increase in funding, to \$15,000.00. Result of Discussion: this matter is tabled and will be brought before the full board in June.
3. Approval of the Excel Career Club Grant, in the amount of \$868,868.00 Motion to approve is made by Todd Motz and second by James Hosier.
4. Approval of the PY 17 revised Youth Budget, due to the Summer Youth Program. ISY \$100,000.00 and OSY \$550,000.00, for a total of \$650,000.00. Motion to approve is made by James Hosier and second by Monika Rowe.
5. Approval to amend Policy Letter #12-C Youth Incentives/Stipends/Supportive Services. Motion is made by James Hosier and second by Monika Rowe.
6. Approval to extend the lease between the Department of Administration and R2WIB for 3 years, at the same rate, \$6992.37/month. Motion is made by Jim Morgan and second by Monika Rowe. Todd Motz voted nay. The motion carries.
7. Approval to amend Policy Letter #4 Work Based Learning, addition of Apprenticeship Program policy to the instruction. Motion is made by James Hosier and second by Jim Morgan, with Todd Motz abstaining from the vote. The board allows the addition of Apprenticeship Program.

**Announcements:** The next meeting is a Full Board Meeting. June 21, 2018. We will meet at Chief Logan Lodge in Logan, WV. Meeting will begin at 12:00 NOON.

The meeting is **Adjourned**.

Submitted by Jean Hager, in the absence of Secretary Pennington.