

Region 2 Workforce Development Board  
Executive Committee Meeting  
Monday, August 20, 2018  
2:00 PM

Agenda

Teleconference #: 267-930-4000 PIN#: 758910371

<b>Call to Order</b>	Bryan Johnson-Board Chairman
<b>Public Comment</b>	
<b>Quorum</b>	
<b>Minutes</b> Executive Committee Meeting July 20, 2018	Bryan Johnson- Board Chairman
<b>Legal Report</b>	Timothy LaFon
<b>Executive Director Report</b>	Claude J. Hunt
<b>Financial Report</b>	Brenda Hunt
<b>Old Business</b>	Bryan Johnson- Board Chairman
<b>New Business</b>	Bryan Johnson- Board Chairman

1. Award: Selection One Stop Operator
2. Approval: Engagement Letter Perry & Associates – audit year ended June 30, 2018
3. Approval: HRDF Performance Modification Youth & OJT
4. Approval: Addition to Full Board Membership: Bishop Charles D. Shaw-Pastor, Real Life Christian Center Church
5. Approval: Organization Chart 2018
6. Information: WIOA Title 1 and Title III Final Performance Summary PY 2018 & PY 2019
7. Information: West Virginia's Climb –WV Certification or Degree Program-Hand Out

**Announcements:** Next Meeting is Full Board Meeting: Thursday September 20, 12:00 PM Big Sandy Convention Center

**Adjourn**

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Region 2 Workforce Investment Board  
Board Meeting \* Executive Committee  
July 20, 2018 2:00 PM  
Minutes

Chairman Johnson called the meeting to order. There was a **quorum**, those in attendance were: Bryan Johnson, David Pennington, Monika Rowe, and James Morgan via telephone. Contractor present was Brenda Hunt, and R2WIB staff: Claude J. Hunt, Melissa Bias, Jean Hager.

There were no **registrants for public comment**.

Chairman Johnson asked for a motion to accept the minutes of the May 21, 2018 Executive Committee Meeting. Motion is made by Jim Morgan and second by David Pennington.

The **Legal Report** was not presented due to the absence of Timothy LaFon.

Claude J. Hunt presented the **Executive Directors Report**. E.D. Hunt, Christopher Grimm, and Chad Judge have spoken with local Chambers of Commerce to explain our services. The first handout concerns a Healthcare Summit entitled "Developing a Talent Pipeline for the Healthcare Industry". The idea is to partner with the area hospitals and develop a cadre of healthcare workers in the area. This summit will assist workforce regions around the country in attracting talent, assist the industry in establishing a healthcare cluster, and finally to establish a relationship between the workforce development and healthcare communities.

The next handout is a letter which was sent to HRDF as part of the continuing review of their OSY/ISY Probationary Contract Renewal. Due to the many issues with HRDF's handling of files and their apparent minimal contact with participants, as well as no case notes to document any services provided, all detailed in the letter, the membership requests that Timothy LaFon, Ciccarello, DelGuidice, and LaFon be apprised of the issues. The board requests an update on the issues at the board meeting on August 20, 2018.

The Excel Contract for PY2018 has been signed and the first drawdown of funds has been requested. The ABAWD Contract is due to be renewed at the end of September. The State and Regional offices completed a review of the ABAWD Program, and it appears that all is well.

The **Financial Report** was presented by Brenda Hunt. The unrestricted Ticket to Work class expenses were reclassified to represent One Stop expenses, incurred to date, through 8.31.18. This is the date the current One Stop contract ends. The new One Stop Costs beginning 9.1.18 will be allocated to all grants, according to the Cost Allocation Plan. Additionally, Unrestricted Fund balance and expenses have been added to the report. There were no questions from the membership.

There was no **Old Business** before the board.

**New Business:**

1. Chairman asks for a motion to approve the expansion of the Ticket to Work Program (TTW) to include Ohio and Kentucky. Motion is made by David Pennington and second by James Morgan.
2. Board approval to accept the resignations of: Marie Bias-Jones, Gary McCallister, and Tia Welch. The motion is made by Monika Rowe and second by David Pennington.
3. Approval to accept the changes to Policy Letter #10. The changes are highlighted in red. Motion is made by David Pennington and second by Monika Rowe.
4. Approval for Claude J. Hunt and Melissa Bias to attend the Health Care Summit in September, along with 2 representatives from area hospitals. The hospital representation is crucial because without the support of the health care field, the Health Care pipeline will not be a reality. The total cost of this Summit will be \$7,000.00. Motion was made by David Pennington and second by Monika Rowe.

**Announcements:** The next meeting is Executive Committee, on August 20, 2018. Huntington One Stop Offices, 2:00 PM, 2<sup>nd</sup> floor conference room.

There was no further business, the meeting was **adjourned**.

Respectfully Submitted

David Pennington, Secretary