

Southwestern West Virginia Region 2
Workforce Investment Board
Executive Committee Meeting
August 23, 2016
Conference Call #: 267.930.4000 PIN: 758910371#

AGENDA

Addition to Agenda, Item 5

Call to Order	Marty Chapman, Chairman
Quorum	Marty Chapman, Chairman
Public Comment Period	
Minutes	Executive Committee 5.19.16 Marty Chapman, Chairman
Reports and Presentations	
Legal Report	Timothy LaFon
WIOA Complaint. Re: Funding denial for Jeremy McAfee. Hearing will be scheduled at this board meeting. (Policy Letter #3 Item 12. On Page 5). Left side of packet	
Executive Director's Report	Claude J. Hunt
Financial Report	Brenda Hunt
Old Business	Marty Chapman, Chairman
New Business	Marty Chapman, Chairman

1. **Approve:** RFP bid from Perry and Associates, Parkersburg, WV, for purpose of Independent Audit.
2. **Approve:** Frontier Contract to improve point-to-point data transmission between Hurricane Office and Cabell office
3. **Approve:** Award from Workforce WV for the period 7.1.16-6.30.18.

The funding for Adult is \$77,681.00, for Dislocated Workers \$103,698.00 and the award for Youth is \$656,343.00.

4. **Approve:** Extension of Brenda Hunt's Agreement with Region 2 WIB.
5. **Approve:** addition to Employment Programs Policy : See WIB Progress Chart attached: *Proposed "Guidelines Earn and Learn"*

**Announcements: the next meeting is the Full Board. September 20, 2016
At Mountwest Community and Technical College.
12:00 noon.**

Adjourn

South Western West Virginia Region 2
Workforce Investment Board
MINUTES

Executive Committee

May 19, 2016

The chairman called the meeting to order. There was a quorum, those in attendance were:

Marty Chapman, Mickey Brown-by phone, Monika Rowe-by phone, Joe Haynes, David Pennington, James, Hosier, Dwight Coburn-by phone, Bryan Johnson, Terry Turley, Claude J. Hunt, Brenda Hunt, Timothy LaFon, Jean Hager.

There were no registrants for public comment.

Timothy LaFon presents the **Legal Report**. The suit is proceeding, there is nothing of note to report.

Executive Director's Summary

Claude J. Hunt explains that since there is not yet an approved state budget, the Excel contract cannot be signed. The paperwork has been filed, but we do not know when it will be approved.

The monthly reports are included in your packets for review.

There is an opening for an Excel Instructor, please see Claude J. Hunt or Melissa Bias for details.

You have received the revised Policy and Procedures Manual. Please review. We will send to the rest of the board for review, and will

present for approval at the June Full Board Meeting. Reminder that the June meeting will be held at Chief Logan Lodge on June 21, at noon. Please call me with questions or comments; 304.544.3415.

Financial Report was presented by Brenda Hunt. There are handouts in your board packets.

There was no **Old Business** before the board.

New Business

1. The packets contain correspondence from the state explaining the lack of a budget and the ramifications this will have on their ability to conduct business. Informational Only
2. Enclosed in the packet is a letter from the state advising they received and accepted our Independent Audit. Informational Only
3. The chairman requests a motion to approve Region 2's request to submit an RFP for an Independent Audit. The information is in your packet. The motion is brought by Dwight Coburn and is second by David Pennington. Region 2 WIB will submit an RFP to solicit bids for an Independent Audit.
4. The chairman requests a motion to approve chairman, chief leo and executive director's attendance at NAWB's (National Association of Workforce Boards) National Meeting, as well as approval to pay the annual dues. The motion is brought by David Pennington and second by Monika Rowe. The motion carries without objection.

5. The Nominating Committee is appointed and consists of: Chief LEO, Mickey Brown, R. Joseph Haynes, and David Pennington. The chairman asks for a motion to approve the Nominating Committee. The motion is brought by James Hosier and is second by Bryan Johnson. The motion carries.

Announcements

The next meeting is the full board meeting and will be held on June 21 at Chief Logan Lodge. We will provide directions.

There being no further business before the board the meeting is **adjourned.**

Respectfully Submitted, R. Joseph Haynes, Secretary.