

Region 2 Workforce Investment Board
Full Board Meeting
April 12, 2022
1:00 PM
MINUTES

The meeting was called to order by Chairman Dwight Coburn. There were no registrants for Public Comment. There was a Quorum, those in attendance were: Dwight Coburn, Monica Rowe, James Hosier, Jim Morgan, Tommy Adkins, Rockford McCoy, Alissa Stewart-Sparks, Ron Foster, Kristy Wood; Attended by Teleconference: Todd Motz, Charles Shaw, Dave Lieving, Jay Lester. Contracted Staff: Brenda Hunt by Teleconference, Tim LaFon; R2WIB Staff: Melissa Bias, Marsha Chastain, Carla Stewart.

Chairman Coburn asked for a motion to approve minutes of the Executive Board Meeting on January 27, 2022. Motion was made by Tommy Adkins and seconded by Jim Morgan; Minutes approved.

There were no legal matters before the membership at this time.

Brenda Hunt presented the financial report and handouts which reflect the standing of R2WIB accounts and stated everything is normal. Stated AD is in PY 21 money now. EEPP grant ends June 30, 2022 and at this time we are in three (3) Audits.

New Business:

Approval of Rental Property in Ft. Gay, WV; After discussion about utilities, it was requested to obtain Floor Plan and Past Utility Bills and Motion was made to table until further information is provided. Motion by Ron Foster; Seconded by Jim Hosier.

Approval to renew HRDF-OJT Program from 7.1.22 – 6.30.23 and then out for RFP. Motion by Ron Foster; Seconded by Tommy Adkins; Approved.

Approval to renew SpektrumTek, IT Services for 1 more year per contract from 7.1.22 – 6.30.23. Motion by Ron Foster; Seconded by Alyssa Stewart-Sparks; Approved.

Approval for RFP – Auditor- Was advised by Attorney – not needed on Agenda.

Approval for New Positions- Discussion and Information Taken; No Action at this time.

Introduction of Excel Staff, Heather Merritt and Adam Warden.
Presentation EXCEL Simulation Workreadiness Program DHHR Grant

Interim Director Report: Melissa Bias spoke of the Federal Audit and the auditors will be here in person on April 19-20, 2022; She advised she had further business but will hold until later.

Old Business:

Executive Director's Position: Recommendation of Personnel Committee to hire Melissa Bias as the Executive Director of Region 2 WIB at her current salary. Motion made by Tommy Adkins of the Personnel Committee and seconded by Jim Hosier of the Personnel Committee. Approved.

One Stop Director Position: Tabled. Motion by Tommy Adkins; Seconded by Jim Morgan

Respectively submitted by Marsha Chastain