

Region 2 Workforce Investment Board
Executive Board Meeting
October 20, 2020
2:00 PM
MINUTES

The meeting was called to order by Chairman Dwight Coburn. There were no registrants for Public Comment. There was a Quorum, those in attendance in person and teleconference were: Dwight Coburn, James Hosier, Jim Morgan, Ron Foster, Todd Motz, Charles Shaw; Contracted Staff: Brenda Hunt, Tim LaFon; R2WIB Staff: Claude J. Hunt, Melissa Bias, Marsha Chastain.

Chairman Coburn asked for a motion to approve minutes of the Executive Board meeting on September 24, 2020, Motion was made by Todd Motz and Seconded by Jim Morgan, Minutes approved.

There were no legal matters before the membership.

Brenda Hunt presented the financial report and handouts sent with the Agenda were self-explanatory; She also spoke about the DHHR ABAWD Grant expired September and new one begins October 1st and several grants extended to December 31, 2020 and that everything is good.

Claude J. Hunt welcomed all to the Executive Committee Meeting. He stated the ABAWD Snap showed up in his email this date and was signed by DHHR. Workforce Putnam County Office – Satellite office is not opened. There are 104 enrolled in the EEPP. Had trouble getting work due to COVID and some jobs are seasonal.

Melissa opened her comments that she has hired 2 new employees and that makes 7 new staff members in the last 2 months. Youth program is growing with 70 active and 60% employed. 5 Youth with Goodwill, 1 needs GED, Advanced Training based on their goals and retaining employment. 1 Youth has completed Truck Driver Training, 2 finished Medical Program and has been accepted into LPN Program.

Old Business: Mr. Hunt sent out COVID-19 Guidelines Plan to all Executive Committee.

New Business:

1. Approval of Computer Purchases; Still working with Barry under old Contract, he gave quote on 25 new computers; Committee and Attorney talked about Barry hasn't signed New Contract; Advised to table Computer Purchases until next meeting.
2. Approval to Extend and Increase in EEPP Funding until June 30, 2021; Motion by J. Hosier, Seconded by T. Motz, Approved.
3. Approval of Youth Career Planner Position; Creating position and requires Master's Degree Motion by C. Shaw, Seconded by J. Hosier and J.Morgan; Approved.
4. Approval of Supportive Services Federal Clarification; Put in policy, make sure pay mileage, it's not training, it's support services. Motion by J. Morgan; Seconded by C. Shaw; Approved

ANNOUNCEMENTS: No meeting for November 2020
Next meeting Tuesday, December 15, 2020

Meeting Adjourned **Respectfully submitted by Marsha Chastain**