

Region 2 Workforce Investment Board
Full Board Meeting
December 15, 2020
2:00 PM
MINUTES

The meeting was called to order by Chairman Dwight Coburn. There were no registrants for Public Comment. There was a Quorum, those in attendance were: Dwight Coburn, Monika Rowe, Jeff Maddox, Charles Shaw, James Hosier, Jim Morgan, Tommy Adkins, Derek Adkins, Dave Lieving, Adam Phillips, Rockford McCoy, Teresa Haer, Alissa Stewart, Hugh Roberts, Bryan Johnson; Contracted Staff: Brenda Hunt, Tim LaFon; R2WIB Staff: Claude J. Hunt, Melissa Bias, Marsha Chastain.

Chairman Coburn asked for a motion to approve minutes of the Executive meeting on October 20, 2020. Motion was made by Monika Rowe and seconded by Tommy Adkins; Minutes approved.

There were no legal matters before the membership at this time, will discuss under new business.

Brenda Hunt presented the financial report and handouts which reflect the standing of R2WIB accounts and stated Board approved \$231,000 for DW and Adult and with approval to reduce transfer to \$115,000. Spoke about Funds PY 19, Drawdowns for the month, EEPP Program stating additional funding by end of 2021.

Claude J. Hunt welcomed all to the Full Board Meeting. Processing Federal SAM Documents which means we can accept federal funds for another year. Update on individuals in training; Spoke about the EEPP Programs and enrollment. Talked about the Health Insurance Program through Highmark WV listed under New Business. He also spoke of the agreement with SpektrumTek, LLC.

Melissa Bias spoke about the training program and how COVID 19 has affected the program. She spoke of having a goal of 75%. Melissa broke down the different types of training programs and employment Programs such as: Truck driving, CDL's, Penn Foster-High School GED's.

Old Business: Motion under old business reduce transfer to \$115,000 from \$231,000 between Dislocated and Adult Funds because of COVID-19, seeing increase in Dislocated Workers applying for training. Motion by Bryan Johnson; Seconded by Tommy Adkins; Approved

New Business:

1. Approval Health Insurance Plan made available to staff with Highmark Blue Cross-Blue Shield with cost of 50/50. Motion by Charles Shaw; Seconded by Tommy Adkins; Approved.
2. Approval of the Successor Plan should anything happen to the Executive Director. Tim LaFon stated this would put someone in place-until Board Meeting or if need special meeting set up. Effective immediately; Motion by Jim Hosier; Seconded by Jim Morgan; Approved.

3. Approval SpektrumTek, LLC has offered to sell equipment at his cost from his distributor and perform all relevant tasks outlined in contract for \$2800.00 per month. Yearly total would be \$33,600 which is within 12% of what we he has been paid through November 2020. Tim LaFon would handle contract. Barry sent contract to agree. Tim LaFon's concerns are now fixed and Chairman Coburn said things seems to be working well. Motion by Bryan Johnson; Seconded by Tommy Adkins. Approved.

Approval of Full Board Meetings in 2021 by held in March, June, September and December.

Next meeting: Executive Board Meeting, Thursday, February 18, 2021

Meeting Adjourned.

Respectfully submitted by Marsha Chastain