

Region 2 Workforce Investment Board
Executive Committee Meeting
February 20, 2019
Minutes

The meeting was called to order by Chairman Bryan Johnson. There was a **quorum**, those in attendance were: Bryan Johnson, Monika Rowe via teleconference, James C. Hosier, Jim Morgan, Todd Motz, Charles D. Shaw. Consultants: Brenda Hunt, Timothy LaFon. Staff: Claude J. Hunt, Melissa A. Bias, Jean Hager

There were no registrants for **public comment**

The Chairman asked for a motion to **approve the minutes** of January 20, 2019 meeting. **** With the correction that the Chairman left the meeting after New Business Item #1, not later in the meeting, as was stated in the original presentation of the minutes.** Motion is made by Jim Morgan and second by Charles Shaw.

The **Legal Report**, presented by Timothy LaFon there are no matters pending litigation. In re: the auditor's report relative to salary, Mr. LaFon will review R2WIB's reply and correspond further if necessary.

Executive Director's Report presented by Claude J Hunt. R2WIB is sponsoring a Career Fair to be held at the Big Sandy Arena, sometime in April. Mr. Hunt is meeting with WkForceWV, Scott Adkins, on Friday to carry our response to the auditor's report, and also to express our opinion that auditor's Comment #3 was out of the purview of the audit, as well as the fact that all salaries are properly approved by the R2WIB Board of Directors. R2WIB will ask for a response relative to why the salary comment was allowed to be entered into public record and by whom.

HRDF has advised they will not bid for the Youth Contract, and will let their term expire June 30, 2019. We will be asking for approval for RFP.

Melissa Bias, Program Director, advised that her staff is well able to provide services to youth. The Youth Program can stay in house, with board approval. Ms Bias opined that HRDF was not spending sufficient funds, was not properly serving clients, and therefore she is not unhappy with HRDF's decision not to renew. However, we will put this contract out for bid, and see if we receive any bids. Historically, HRDF has been the only bidder.

Finance Report by Brenda Hunt. Ms Hunt advised R2WIB is in good shape financially. She does not feel that HRDF will be able to spend the allocation in the time left on their contract.

There was no **old business**.

New Business:

1. The chairman asks for a motion to approve the supplement to Supportive Services agreement, which is attached. Motion was made by Jim Morgan and second by Todd Motz.
2. Information: R2WIB response to the audit report for board review. No action is required.
3. The chairman asks for a motion to approve a request for RFP for ITManagement. Note this is only for approval to prepare the RFP, we are not putting IT Management out for bid until the appropriate time. Motion is made by Todd Motz and second by Jim Morgan.
4. The chairman asks for a motion to approve the RFP for the OSY Program. Motion is made by Jim Morgan and second by Todd Motz. The RFP will be put out for bid in March.

5. Information: Board review of the letter from HRDF indicating their non-renewal of the OSY contract.

Announcement: The next meeting is a Full Board Meeting. March 20, 2019 at MCTC at 12:00 PM.

The Local Elected Officials will meet at 11:00 AM.

The meeting is **adjourned**.

Respectfully submitted Jean Hager.