Region 2 Workforce Investment Board

Full Board Meeting December 6, 2017

Minutes

The Full Board Meeting was called to order by Vice Chair Monika Rowe. There were no registrants for **Public Comment**. **There was a quorum**, those in attendance were: Monika Rowe, Tia Welch, Greg Atkinson, Allyn Sue Barker, Cheri Bever, Steven Brown, Dwight Coburn, Teresa Haer, James Hosier, Jim Morgan, Alissa Stewart-Sparks. Guests, Consultants and Staff: Brenda Hunt, Carla Stewart, Keisha May, Renato Castillo, Rick Withrow (J W Truck Driving School), Terri Withrow (J W Truck Driving School), Kevin Cain (Rust-Oleum), Jennifer Blevins (Rust-Oleum), Chad Judge (HRDF), Claude J Hunt, Melissa Bias, Don Roberson, Ed Davis, Christopher Grimm, Jean Hager.

**MINUTES**

The Vice Chair asked for a motion to approve the minutes from the September 20, 2017 meeting. Motion was made by Jim Morgan and second by Dwight Coburn.

All were invited to enjoy lunch.

**SUCCESS STORY**

The meeting resumed with a talk by Renato Castillo, who received assistance from Region 2 WIB. Mr. Castillo was a dislocated worker and received training funded by JDNEG. He is now employed at Charleston Area Medical Center. Mr. Castillo thanked the board for their assistance.

**LEGAL REPORT**

Keisha May, attending for Timothy LaFon, advised there is nothing to report from Ciccarello, DelGuidice, and LaFon.

**EXECUTIVE DIRECTOR’S REPORT**

Claude J Hunt discussed two major lay-offs in Region 2; Rite Aid Warehouse in Putnam County and Flint Group, in Huntington. Melissa Bias and Sheila Reynolds have held evening session for both groups, and EZ Start college courses for each group. Mountwest Community & Technical College held its sessions for Rite Aid at Hurricane High School, and The Flint Group attended on campus at Mountwest Community & Technical College.

The One Stop group of partners has met twice. Christie Payne prepared a community services book, specific to each county in Region 2.

The Evening Program for senior parents has had large turnouts. The sessions have been attended by 594 people at 15 locations.

The Community & Technical System has requested a presentation at Cabell Career and Technical center to explain the importance of additional training beyond high school. We have agreed to provide this presentation. Melissa Bias and Claude J Hunt will be doing this presentation on December 12, 2017. This Vocational Outreach will be offered to the other Career & Technical Centers located in Region 2.

This meeting is our annual Awards Presentation. Our way of thanking the recipients for their assistance to Region 2.

**FINANCIAL REPORT**

Brenda Hunt presented the financial report.

**OLD BUSINESS**

None

**NEW BUSINESS**

1. Approval is requested for Revised Policy #5, Customer Grant Eligibility & Registration. Jim Morgan makes the motion to approve which is second by Dwight Coburn.
2. Approval is requested for the 2018 R2WIB meeting calendar. Motion is made by Dwight Coburn and is second by James Hosier.
3. Approval is requested to accept the resignation of Randy Hodges from the R2WIB Board of Directors. Motion is made by Alyssa Stewart-Sparks and second by Cheri Bever.
4. Approval is requested for 3 new job descriptions, which are included in each board packet, they are: Program Director, Supervisor Youth Contract, and Excel Career Club Supervisor. Motion is made by Dwight Coburn and second by James Hosier.

**AWARDS PRESENTATION**

OJT Provider Award: Rust-Oleum - Jennifer Blevins & Kevin Crane

ITA Service Provider Award: J W Truck Driving School – Rick & Terri Withrow

Partner of the Year: HRDF OJT Program – Chad Judge for HRDF

10 Years of Service Award: Carla Stewart

**Announcements**: The next board meeting will be held on January 19th at 1:00PM at the Huntington One Stop Offices.

**Adjourn**

Respectfully submitted by Jean Hager in the absence of David Pennington