

Region 2 Workforce Investment Board
Executive Board Meeting
December 19, 2022
4:00 PM
MINUTES

The meeting was called to order by Chairman Andy Skidmore. There were no registrants for Public Comment. There was a Quorum, those in attendance in person and virtually were: Chairman Andy Skidmore, Tommy Adkins, Phoebe Harless, Todd Motz, Hugh Roberts, Jim Morgan, Robert Thompson; Contracted Staff: Brenda Hunt, Tim LaFon; R2WIB Staff: Melissa Bias, Marsha Chastain, Adam Warden.

Chairman Skidmore asked for a motion to approve minutes of the Executive Committee Meeting of September 29, 2022; Motion was made by Jim Morgan and Seconded by Todd Motz; Minutes approved.

Tim LaFon stated that there is one pending matter. It's a lawsuit from prior One Stop Operator who failed to provide us documents necessary to approve payments and we are required to get those documents because Dept. of Labor can audit us and we don't believe we owe it, although there is a portion of it that they did substantiate and should be resolved within probably 90 days.

Brenda Hunt stated that everything is moving along normal. One pending item is tentatively receiving \$275, 000.00 from the SWS Severe Weather Storm Grant and are awaiting budget from HRDF and should be approved soon, that grant will move from \$684,000.+ to about \$960,000.00. Second, smaller grant hasn't been fully approved on DHHR SNAP grant, does look like it's been approved by them and getting to the last level. Final thing not on Agenda, when Board voted on the transfer of \$650,000. from the Dislocated Fund to the Adult Fund was how many more Adult participants signing up and has accelerated since then which spending is going fast. Adult PY 22 is ready to be used but still have a lot of PY21 dislocated money and transfer calculated now is a total of \$800,000. And my recommendation is approving another \$150, 000. 00 above the amount that has already been approved and will take funding through middle of February and getting everything evened up. Brenda advised she would like to get this approved as soon as possible. Andy asked Tim LaFon if it could be voted on during this meeting and was advised to wait until the January meeting.

Executive Director Melissa Bias stated that OSY staff are recruiting on ground and on ITA's, there is 96 Adults to 24 Dislocated Workers on unemployment. There are more Adults being funded for short term training. WBLS are also Adults with contracts and that is why we need the funding transferred. Meeting with DHHR and everything went very smoothly. Have opportunity to work with Jobs & Hope in February. In my report to each Board member, you will see there are a lot of things going on along with our One Stop, going on with Podcast. Youth program there are 67 active youth in short term training. Also Workforce WV has asked to partner with them in their Logan Office and a few other offices.

Old Business: Chairman Skidmore advised the Board have been talking about the One Stop for the last 5 or 6 months and have went through the process of putting out bids two ways, one as an individual and also as a contract. We received applications and about a month ago, applicants were interviewed by Chairman Skidmore, Todd Motz, Melissa Bias and Tim LaFon and would like to discuss that and some of this would be involved under personnel so would like to go into Executive Session. Motion made by Todd Motz and seconded by Hugh Roberts to go into Executive Session. Motion carried.

After discussion in the Executive Session as a motion by the Interview Committee, Todd Motz made the motion that the One Stop operators employment be terminated immediately and be paid until the end of the year, December 31, 2022. Seconded by Phoebe Harless. Unanimous Motion carried. Chairman Skidmore said that will transpire.

Discussion about the Full Board Meetings and Tim LaFon states all minutes need to be approved by the Full Board Meeting. The next Full Board Meeting will be held on Thursday, January 19, 2022. Discussion also about a list of all Full Board Members and who they represent and also new County Commissioners coming in office in the new year to be appointed to this board.

Referring to the one contract candidate for One Stop, there are people in the room who need to recuse themselves and step out. Discussion about the time for the next meeting to be held on January 19, 2022 at 4PM. At that time, Tommy Adkins and Phoebe Harless recused themselves from the meeting and left the room during the one stop discussion.

Chairman Skidmore advised there was one contract applicant and that was the Lincoln County EDA and Tommy Adkins who is the director of the EDA came in and went through the interview process and a decision could be made now or, since the decision has been made to move on from the person there now, at the January Full Board meeting have full discussion and have Tommy available to answer questions or give a presentation and have also had a discussion with Executive Director Bias about the ability to handle it internally. Money is there and could potentially absorb it in house with staff already available and something ED Bias could also present to the Full Board at the Full Board meeting and then decision could be made. Chairman Skidmore asked Todd Motz to inform Tommy Adkins to make a presentation at the next meeting and informed Melissa Bias also to answer questions or give a presentation about handling the program in house.

Chairman Skidmore asked for a motion to Adjourn. Motion was made by Todd Motz and seconded by Hugh Roberts. Motion carried. Meeting Adjourned.

Respectfully submitted by Marsha Chastain