

Region 2 Workforce Investment Board  
Full Board Meeting  
July 21, 2022  
2:00 PM  
MINUTES

The meeting was called to order by Board Member Todd Motz. At that time, Todd stated that at the last meeting, Chief LEO Phoebe Harless stated that the Nominating Committee will be the same members as the Personnel Committee. The Nominating Committee has nominated Andy Skidmore as the New Chairman of the Board. He will be Chairman until December 31, 2022. Motion by Todd Motz; Seconded by Tommy Adkins. Approved.

There were no registrants for Public Comment. There was a Quorum, those in attendance were: Andy Skidmore, Monica Rowe, James Hosier, Tommy Adkins, Rockford McCoy, Alissa Stewart-Sparks, Ron Foster, Charles Shaw, Todd Motz, Hugh Roberts, Adam Phillips, Teresa Haer. Attended by Teleconference: Robert Thompson; Contracted Staff: Brenda Hunt, by Teleconference, Tim LaFon; R2WIB Staff: Melissa Bias, Marsha Chastain, Carla Stewart.

Chairman Skidmore asked for a motion to approve minutes of the Executive Committee Meeting on June 22, 2022. Motion was made by Ron Foster; Seconded by Todd Motz; Minutes approved. Chairman Skidmore asked for a motion to approve the minutes of the Emergency Executive Committee Meeting on June 30, 2022. Motion was made by Jim Hosier; Seconded by Todd Motz.

There were no legal matters before the membership at this time.

Brenda Hunt presented the financial report and handouts which she spoke about each individual columns listed in the Board of Director report. She talked about when the grants would be ending. She advised the Adult Program increasing every year. She also spoke about transferring WIOA DW funds to WIOA Adult Funds up to \$650,000. Ron Foster asked if need to make transfer before the next meeting and was advised it was on today's agenda as new business or could be tabled until next meeting. She also stated that \$22,000. had been received from the Ticket to Work Program. Brenda answered questions from several board members.

Executive Director Melissa Bias talked about from July 2021 to June 2023, on Adult and Dislocated Worker funding the ITA program. Gave information on how the funding was spent for one year with different companies such as Medical Training, Beauty Schools, Truck Driving Training to name a few. The funding was broken down into the different programs that are funded. OJT from July 1 through June of this year that's contracted out to HRDF has brought in 120 people for funding. Spoke of WIB 2 was the only one in compliance by the State. DOL came in and the State is coming up with something new. State decided to put 3 years of our Standard & Goals together to come up with average and WIB has to meet those goals. She advised that one of her staff, Myra Ross, will be leaving her position on July 29<sup>th</sup>. EO Audit showed no findings.

She spoke of Supportive Services and that some of the Adults needs help with transportation and we like to set aside \$1500. per person. Would like to increase and would like for this to come before the next meeting. Ron Foster asked that prior to next meeting come up with recommendations and send out to look over before the next meeting. In regard to DHHR Grant, received letter from DHHR that one of the grant numbers was wrong, and it has been corrected. Still no word on approval, and no time line at this time. Brenda Hunt said if approved, it takes a long time to receive the money. Jim Hosier asked that during emergency meeting, this program was funded for 30 days and does it need to be extended again at least another 30 days. After discussion motion was made for extend another 30 days. Motion made by Ron Foster; Seconded by Todd Motz. Approved.

Old Business: Personnel Committee came up with plan and motion on Permanent One Stop Director.

Recommendation that staff to write proposal and advertisement for One Stop Operator that can be either individual or agency and would like sent to Personnel Committee by no later than next Thursday preferably more in advance if possible. Would like advertisement to be similar to the one of the Executive Director and would like advertisement to begin Friday, July 29<sup>th</sup> and run for 2 consecutive weeks. All Applicants or proposals to be in by Monday, August 15<sup>th</sup>. Will set up interviews the last 2 weeks of August and hopefully have decision made by beginning of September. We would encourage the present Operator to apply for the position, but will go through the full interview process.

New Business:

1) Approval to transfer of WIOA DW funds to WIOA Adult Funds up to \$650,000.00

Motion made by Tommy Adkins; Seconded by Todd Motz; Approved

2) Approval of ability to move forward to fill all job openings pending contract approval

Tabled at this time. Motion by Tommy Adkins; Seconded by Todd Motz.

There are other job openings available. Question about presenting names to hire someone from Meeting. In order to stay ED, I will have to give up my EO position and need to hire people. Do I still have the ability to make hiring decisions as it meets guidelines. After discussion with the Executive Director and the Board Members, as long as you are within the guidelines, you have the ability to move forward and do what effective to get the organization to be done and can bring to the Executive Committee Meeting as to what you have done in that prior month.

3) Approval ability to approve and or raises per funding streams.

Tabled at this time. Motion by Tommy Adkins; Seconded by Todd Motz

Motion to Adjourn: Motion made by Todd Motz; Seconded by Hugh Roberts

Respectfully submitted by Marsha Chastain