

Region 2 Workforce Investment Board
Executive Committee Meeting
Monday, October 21, 2019
Huntington One Stop
2:00 PM
AGENDA

Call to Order	Bryan Johnson, Chairman
Public Comment	
Quorum	
Minutes Executive Committee Meeting July 19, 2019	Bryan Johnson, Chairman
Legal Report	Timothy LaFon
Financial Report	Brenda Hunt
Executive Director's Report	Claude J. Hunt
Old Business	Bryan Johnson, Chairman
New Business	

1. Approval 4 R2WIB staff to attend the NAWB Conference in Washington D.C. March 21-March 24, 2020
2. Approval: Increase limit on debit card from \$1,000.00 to \$2,000.00
3. Approval: Calendar 2020 Board Meeting Dates

Announcement: Next meeting is Full Board Meeting Thursday, December 5th at the Big Sandy Convention Center. Our Guest Speaker will be Evie Williams, HUD Senior Management Analyst.

Adjourn

Region 2 Workforce Investment Board
Executive Committee Meeting
July 19, 2019
MINUTES

The meeting is called to order by Chairman Bryan Johnson. There is a quorum, those in attendance are: Bryan Johnson, Eddie Hendricks, Jeff Maddox, James C. Hosier, Todd Motz, Charles Shaw, Steven Brown, Contracted Personnel and R2WIB Staff: Brenda Hunt-via telephone, Timothy LaFon, Claude J. Hunt, Melissa A. Bias, Jean Hager.

There are no registrants for Public Comment.

The minutes of the May 28th Executive Meeting were approved by the full board on June 19, 2019.

Legal Report presented by Timothy LaFon: continuing to investigate R2WIB LEO Board's liability coverage for employee dishonesty and coverage for accusations of discrimination.

Financial Report presented by Brenda Hunt: Ms Hunt offers kudos for 80% obligated youth funding. Quite an accomplishment considering the short window the OSY Program has had control of the Out of School Youth Program.

Executive Director Report: Claude J Hunt presented the Job Report as a handout, showing available # of jobs throughout Region 2.

WV Invests was presented as a handout, and Dr. Brown and Claude J Hunt invited board questions, as well as explaining how the grant works: West Virginia Invests is a state-funded grant program that covers the full cost of basic tuition and fees ¹ for select certificate and associate degree programs at a West Virginia public two- or four-year institution. Priority is given to programs in high-demand fields, such as information technology or healthcare, as determined by the West Virginia Department of Commerce. This is a last-dollar-in program, meaning that it will pay for any amount up to the total cost of tuition and fees that isn't already covered by other state or federal grants or scholarships.

There was no old business before the membership. Claude J. Hunt turned the remainder of his time to Melissa A. Bias, Program Director, allowing her the opportunity to update membership on the Out of School Youth Program.

There was no Old Business before the board.

New Business

1. Update: Infrastructure Improvement Plan. Our IT system is being reviewed by Derek Wilson of Intellipoint Technologies. They are evaluating R2WIBs system for long term stability at request of board of directors and the IT Committee.
2. Approval to award the Financial Audit to Perry & Associates, due to no response from the RFP or the Legal Notices published in the local papers. This item was tabled pending pricing and a bid from Perry & Associates.

3. Approval to hire 4 Youth Case Managers for the Out of School Youth Program. Motion is made by James C. Hosier and second by Jeff Maddox.
4. Approval that pay raise percentages will be 0-5%, and to be eligible, the employee must be employed for 1 year as of July 1, 2019. Motion is made by James C. Hosier and second by Jeff Maddox.
5. Approval of the revised Youth Policy # 12C, "Stipends may not exceed \$5.00 an hour up to 20 hours week for period of 12 weeks or have exhausted 1,000 hours of work experience." And "Stipends may be awarded for the following activities: If enrolled and participating in Work Experience of no more than 500 hours with one employer and total of 1,000 hours in a one year." Motion is made by Todd Motz and second by Charles D. Shaw.
6. Information handout required no action by the membership.

Announcement: The next meeting will be held on August 20th at 2:00PM. This is an Executive Committee Meeting. We will meet at the One Stop Office in Huntington, 2nd floor conference room.

ADJOURN