

Region 2 Workforce Investment Board
Full Board Meeting
December 6, 2018
Minutes

The meeting was **called to order** by Chairman Bryan Johnson. There was a **quorum**, those in attendance were: Bryan Johnson, Mickey Brown, David Pennington. Monika Rowe, Cheri Bever, Steven Brown, Dwight Coburn, Teresa Haer, James Hosier, Rockford McCoy, Alan Machir. Adam Phillips (for Dave Lieving), Angela Rackley, Hugh Roberts, Charles Shaw. Guests: Anne Weeks, Christie Payne, Chris Michael, Tammy Jo Stapleton, Kevin Cain, Jennifer Blevins Chad Judge. Consultants: Brenda Hunt, Timothy LaFon. Staff: All R2WIB Staff were present, see attached.

There were no registrants for **public comment**.

Lunch was served, the meeting will reconvene.

Due to illness, Mike Hall was not able to attend the meeting. Speaking in his place was Claude J. Hunt, Executive Director, R2WIB.

Claude J. Hunt and Bryan Johnson presented the annual appreciation awards. The list of honorees is attached.

The chairman asked for a motion to approve the minutes of October 19, 2018 Executive Committee Meeting and September 20, 2018 Full Board meeting. Motion made by Dwight Coburn and second by Steven Brown.

Timothy LaFon reports no legal issues before the membership

Executive Director Report presented by Claude J Hunt.

- ◊Mr. Hunt thanked Mickey Brown and David Pennington for their service to the R2WIB Board
- ◊Thanks to all recipients of R2WIB's annual Appreciation Award
- ◊Welcome Angela Rackley, Job Corp Center Director, to the R2WIB Board of Directors
- ◊Thank you to Governor Justice and to Russell Fry for funding to add a Business Recruiter position, serving Boone, Lincoln, Logan, and Mingo counties.
- ◊Please review the audit package, one of the handouts. We must rebid the audit contract, as this is Perry & Associates third and final year.

One Stop Operator Report given by Anne Weeks, Executive Director Mountain State Centers for Independent Living. Ms Weeks advised the referral form is being revised. Affiliate sites will be visited all in the attempt to better serve the communities.

Finance Report by Brenda Hunt. The handouts were presented and MS Hunt advised all present of the state of the grants.

There was no Old Business before the board

New Business

1. Information relative to fund transfer of \$350,000.00 from DW to AD * there was no board action required
2. Information: approval received of \$40,000.00 for Business Service Recruiter for corridor counties* there was no board action required
3. Information: Conflict of Interest Forms handed to membership, request for signature and return
4. Approval: Contract with Real Workforce Solutions, \$9,000.00. They will review Youth Program and make suggestions for improvements/changes. Chairman asked to a motion to approve the contract. Motion made by Steven Brown and second by James C. Hosier.
5. Approval: Combining supervisory positions of Excel and Youth. Motion is made by Mickey Brown and second by Dwight Coburn.
6. Approval: changes to Policy #5 to be in compliance with WIOA Policy. Motion is made by Dwight Coburn and second by Steven Brown
7. Approval: RFP for R2WIB Audit for 2018. Motion is made by Dwight Coburn and second by Steven Brown
8. Approval: Additional \$200,000.00 WIOA State Set-Aside Funds for PY 2018. Motion is made by Steven Brown and second by Cheri Bever.

There is no further business before the board.

Announcements: The next meeting is an Executive Committee meeting on January 22, 2019 at the R2WIB One Stop Offices

Adjourn

Respectfully Submitted David Pennington