

Region 2 Workforce Investment Board

Full Board Meeting

January 19th 2023

12:00 PM

Minutes

The meeting was called to order by Chairman Andy Skidmore. There were no registrants for Public Comment. There was a Quorum, Those in attendance in person were: Chairman Andy Skidmore, Jenna VanHoose, Todd Motez, Tommy Adkins, John Mandt Jr, Charles Shaw, Tammy Jo Stapleton, Crystal Butcher, Travis Thompson, Dan Underwood, Reggie Jones, Teresa Haer, and Tali Gaydosn, and Jason Roberts by Webinar; Contracted Staff:Tim LaFon Brenda Hunt by webinar; Amber Jackson, Rachel Bowman, and Mareen Person from the State of West Virginia; R2WIB Staff: Melissa Bias, Adam Warden, and Austin Fry.

Chairman Skidmore Asked for a motion to approve minutes of the Executive Board Meeting on December 15th 2022. Motion was made by Todd Motez and Seconded by John Mandt Jr; Minutes Approved.

Tim LaFon Stated that there was a discovery found on an on-going lawsuit that is pending. Lafon states that we might be in a posture to get this case resolved. Lafon suggests that the Chairman Andy Skidmore and Executive Director Melissa Bias be given authority to enter negotiations with this matter. Tommy Adkins motioned this decision to give the authority on Lafon's recommendation, Andy seconded the motion. Quorum voted in favor for entering negotiations.

Brenda Hunt stated that there is no activity at the time on the financial side and everything is progressing smoothly. As for the Storm Grant, \$275,000 is awaiting approval with Workforce West Virginia to begin using as additional funding hence the grant has been successful thus far. The main point that is within the Summary of the Financial report, between the Adult and Dislocated Worker, the board designated a \$650,000 transfer of the Dislocated Funds to the Adult Funds but there is still a need for more Adult Funding than before. There is more need due to the increase demand of short-term training programs. For the Adult funds there is almost 600,000 used thus far. Brenda recommended that there be a transfer of \$150,000 in order to best utilizes the funds in the grants before the grants expire and the PY 2022 funds begin.

Executive Director Melissa Bias began with introductions around the room to introduce new individuals within the meeting. Melissa discussed the pending audit that will be occurring on 1/26/2023 and 1/27/2023. Region 2 is in the process of submitting documents for this audit but is a slower process since

there is a new auditor. Melissa briefly discussed the different programs that operate within Region 2 such as the EXCEL program, ABAWD, WIOA Adult, Dislocated Workers, and the HRDF. Melissa discussed the partnership with Storm Grant and how the Workforce Investment Board has helped individuals go on to different trainings to get the individuals into employment. Melissa discussed our young adult "Youth" Program that focuses on getting our young adults gain the skills, knowledge, and training for the workforce today. Melissa discussed the youth newsletter and highlighted the partnership program with the City of Huntington. Melissa discussed the impact of WIOA Adult and how Region 2 is seeing more numbers which is the reason for the request for additional funds.

Melissa Bias Introduced Kristopher Subler from Thomas P. Miller & Associates to discuss the One Stop Procurement Overview that they offer. He discussed the benefits of having a third-party recipient for this decision-making process. They will provide a summary report of everything that was completed during the process and would submit their opinion on who they believe would be the best fit for the One Stop.

Chairman Andy Chairman proposed that Melissa submit the RFP by the End of the month to the state. Todd Motez Motioned and Charles Shaw seconded the motion. Quorum voted in favor for the proposed RFP plan.

Tommy Adkins abstained from the vote as a conflict of interest.

The \$150,000 allocation from the Dislocated funds to the adult funds was brought up by Chairman Andy Skidmore, motioned by Todd Motez and seconded by Tommy Adkins. Quorum voted for the allocation of the funds.

Chairman Andy Skidmore motioned to adjourn the meeting. Todd Motez seconded the motion and the meeting was adjourned at 1:15pm.

Respectfully submitted by Raymond Warden