

Region 2 Workforce Investment Board
Executive Board Meeting
May 20, 2021
Minutes

The Executive board meeting was called to order by Chairman Dwight Coburn. There was a quorum, those in attendance were: Dwight Coburn, Monika Rowe, Tommy Adkins, James Hosier, Ron Foster, Charles Shaw. Contracted Personnel: Brenda Hunt, Timothy LaFon, Staff: Claude J Hunt, Melissa Bias, Marsha Chastain.

There were no registrants for **public comment**.

Chairman Coburn asked for a motion to approve the **minutes** of the executive board meeting of April 29, 2021. Motion was made by Tommy Adkins and second by Jim Hosier. Minutes Approved.

Tim LaFon stated he had no business to discuss.

Brenda Hunt presented the financial report and handouts with the Agenda were self-explanatory. She stated based on the Summary of Grants- Adult & Dislocated Worker's is moving along. The PY19 Youth will be ran out by June 30th, 2021. General note - No Audit for Financial. Audit is on extension and DOL gave extension. She also advised the EEPP received \$500,000 and will run out end of December 2021. A

Youth Report by Melissa. She advised the program hit goal spending PY19-even with COVID. Stated 31 ITA's has advanced training. Billed \$91,000.00 so far. A breakdown was given as to the different OJT and Youth currently employed, In-Training and receiving GED Diploma's. Questions were asked if they receive a High School Diploma when completing the GED program and Melissa stated they do receive a High School Diploma and this is a great investment. She spoke of recipients receiving CDL's and the age limits available for working out of state or working in state after receiving their CDL's. A percentage breakdown of Youth currently employed, in Advance Training and how many youth are participating in the program. Stated how many are participating in the Medical Assistant programs and some of the Youth are attending different types of training such as: Truck Driving, Beauty School, Deck Hand Training, Medical Assistant, LPN.

Mr. Hunt then presented the Executive Director's Summary by welcoming everyone to the meeting. He discussed the Audit Report that was handed out to everyone and to feel free to ask any questions. Main thing is the Incentive Youth Policy, nothing is being done improper, it should have been Incentive and we were doing Stipend. He stated there are 27 companies participating in the EEPP Program. He also spoke about the WIOA program and WBLS.

Old Business: None

New Business is as follows:

1. Approve Incentive Youth Policy (Update); Motion by J.Hosier; Seconded by Charles Shaw; Approved.
2. Approve Awarding WBLS Contract; Two bids – HRDF and Mt. West Comm. College
Motion to Award Contract to HRDF; Motion by Ron Foster; Seconded by Monika Rowe
Contract awarded to HRDF; Approved

ANNOUNCEMENT: Next meeting to be announced on date, time and location.

ADJOURNED