

One Stop Partner Meeting Minutes

Tuesday

April 4th,2023

12:00 PM

Meeting Facilitator: Melissa Bias, Executive Director of Region 2 Workforce Investment Board

Present: Jill Queen, April Wilson, Brian Hankins, Melissa Layman, Jill Goheen, Agnes Watson, Brad Engebretson, Wade Thompson, Crystal Butcher, Dylan Vogel, Teresa Haer, Virginia McClung, Darian Booker, Kristen Olsen, Kayla Mullins, William Corley, Karen Horner, John Brown, Joy Ferguson, Chad Porter, Melissa Bias, Raymond Warden, Jakki Jackson, Burcu Delph, Affiona Brown, and Heather Merritt.

Welcome and Introductions:

- Introductions around the room were conducted to tell who they were and what organization they represented.

Minutes:

- There was a motion to approve minutes from our last session on 03.07.23. Bradley Engebretson approved the Minutes and Jill Goheen seconded the motion.

Updates:

- Discussion of RFP process and how the next few months will look with the process.
- Discussed option for partners to present their programs and what they do to assist individuals to help learn about these different services. Workforce WV will present at our May meeting and Veterans Assistance will present their program in June.
- A discussion was held about challenges that communities are facing.
- Update with Region 2 Job Fair and reminder to register before April 6th. 27 employers, resources, and training providers have registered already

Guest Speaker: Teresa Haer- Division of Rehabilitation Services District Manager

- Teresa discussed the opportunities that DRS can offer an individual.
- Presented materials to providers with information about the program along with an application for their clients

Referral Process:

- Discussion of Referral form and how it can help someone receive different services through the One-Stop Partnership

Upcoming Events:

- Mountwest Open House/ Enrollment Event April 13th 3pm-6pm
- Region 2 Workforce Investment Board Job Fair April 25th 9am-3pm

Open Floor/ Questions:

- **Partners requested list of contact for Partners present at Meeting.**
- **Discussion of April Job Fair at the Huntington One Stop.**
- **Presented MOU to be signed by partners and returned to Melissa Bias.**

Adjourned at 1:43pm

Respectfully Submitted by Raymond Adam Warden