

## **Region 2 Workforce Investment Board**

### **Executive Board Meeting**

**Thursday, July 17, 2025**

**11:00am-12:00pm**

#### **AGENDA**

**HUNTINGTON ONE-STOP OFFICE**

**Call to Order:** *Andy Skidmore – Region 2 WIB Board Chair – Putnam Commissioner*

**Public Comment**

**Quorum**

**Minutes:** *Approve April 17, 2025 & June 30, 2025*

**Guest Speaker/Presentation:** *Bradlee Jordan, One-Stop Coordinator (M.O.U.)*

**Financial Report:** *Carla Stewart*

**Executive Director's Report:** *Melissa Bias*

#### **Old**

1. *Approval 6/30/2025 – Executive Board – IT Contract – SpektrumTek - 1<sup>st</sup> renewal of 2 renewals \$2,300.00 per month*
2. *Approval 6/30/2025 – Executive Board – Thirty Day Extension of WBLS Proposal / One-Stop Contract to correct the administrative portion of the budgets and resubmit for approval.*

#### **New Business**

1. *Discussion / Approval – To increase the WBLS Contract from \$106,000.00 to \$126,000.00 as of 7/01/2025.*
2. *Quotes for R2 WIB staff new desk-top computers: (Equus i7 32 GB Workstation \$1,233.75 vs Equus i5 16 GB Workstation \$1,625.00).*
3. *Discussion / Approval - Executive / Full Board Meeting Schedule for PY 2025-2026*
4. *Discussion/ Approval – Attendance to 26<sup>th</sup> Annual NAWDP YOUTH SYMPOSIUM – November 17<sup>th</sup> – 19<sup>th</sup> in New Orleans, LA. – Staff: ED. & Region 2 WIB Youth Supervisor.*

Cost: \$600.00 each if paid prior to September 10, 2025, for the Early Bird Registration Rate. Hotel accommodations to stay the nights of: November 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>, & 19<sup>th</sup> and checkout on November 20, 2025. Cost: \$219.00/night each staff. Cost of flight tickets are to be announced.

**ADJOURN**

**Executive & Full Board Meetings for PY 2025 – 2026**

*Third Thursday – (Quarterly Meetings)*

**July 17, 2025**

**October 16, 2025**

*December 4, 2025 – (End of the Year)*

**January 15, 2026**

**April 16, 2026**

*Please check your calendars for the meeting invites and email notices.*

*Executive Meetings 11:00 AM - 12:00 PM*

*Full Board Meetings 12:00 PM - 2:00 PM*

*Virtual email link will be in your calendar invites.*