

Region 2 Workforce Investment Board
Executive Board Emergency Virtual Meeting

June 30, 2025

4:00 PM

Minutes

The meeting was called to order by Chairman Mr. Andy Skidmore.

There was a Quorum. Those in attendance were: Chairman Mr. Andy Skidmore (R2 WIB Board Chair/Putnam Co. Commissioner), Mr. John Mandt Jr. (R2 WIB Board CLEO/Cabell Co. Commissioner), Mr. Todd Motz (R2 WIB Executive Board/Local 80 Insulators), Pastor Charles Shaw (R2 WIB Executive Board/Pastor RLPCD), Ms. Melissa Bias (R2 WIB Executive Director), Mrs. Carla Stewart (R2 WIB Finance Manager), and Mrs. Malissa Dishman (R2 WIB Rapid Response/Business Services Coordinator/Minutes).

Executive Director R2 WIB, Ms. Melissa Bias requested an emergency virtual meeting with the Region 2 Workforce Investment Board Executive Committee on 6.30.2025. Discussions were made about HRDF being the only bid we had for the Work Based Learning Services Proposal and due to the staff at HRDF needing to correct the administrative portion of the budget presented to Region 2 Workforce Investment Board, the R2 WIB Executive Committee agreed to grant a 30-day extension to HRDF on the WBLS Proposal. Also, there was an agreement to grant an amendment to the existing One-Stop Contract for HRDF. The amendment that was agreed upon is to grant a 30-day extension for the staff of HRDF to correct the administrative portion of the budget presented to Region 2 Workforce Investment Board. The original terms of the contract remain in effect. The 30-day extension will take effect on July 1, 2025. There was a motion made to approve the 30-day extensions, beginning July 1, 2025, for HRDF on the WBLS Proposal and the One-Stop Contract made by Mr. John Mandt, Jr. and seconded by Mr. Charles Shaw.

The Region 2 Workforce Investment Board Executive Committee also discussed and motioned to grant SpektrumTek the first renewal of his (Mr. Barry Thaxton) contract. This is not a new contract. The SpektrumTek Contract has 2 renewals; so, this contract will have one more renewal after this renewal. There was a motion made to approve the renewal of the SpektrumTek Contract made by Mr. Todd Motz and seconded by Mr. John Mandt, Jr.

In the Youth funding, there is a requirement currently to meet 20% of the Youth funding, which must be spent on Work Experience expenses. There will be a continued discussion on July 17, 2025, at the Region 2 Workforce Investment Board Meetings.

Mr. John Mandt, Jr. motioned to adjourn the meeting and Mr. Todd Motz seconded.

The meeting adjourned at 4:11 pm.

Respectfully submitted by Mrs. Malissa Dishman

