

One-Stop Partner Meeting Minutes

Tuesday

June 3, 2025

12:00PM-2:00PM

This Meeting was held at the: Coalfield Development

Meeting Facilitator: Bradlee Jordan One Stop Coordinator for the American Job Center

Present: Amanda Brubaker (Job Corps), Bradlee Jordan (HRDF), Kaitlyn Blankenship, Rachel Patterson (DOHS) Beth McCulloch (Cabell FRN), Teresa Swecker (WVDRS). Mark Smith (ABE) Heather Bennett (Prester) Heather Merritt, and Melissa Bias (Region 2 WIB) Josiah Hannah (Coalfield Development) Amy Crook (WFWV) Virtual: Sherri Slone (Jobs and Hope), Tali Gaydosz (COTRAIC), Emma Rexroad,

Welcome and Introductions:

- Bradlee Jordan, One-Stop Coordinator.
- Introductions around the room were conducted to tell who they were and what organization they represented.

Minutes:

- There was a motion to approve minutes from our last session of May 2025, by Megan and seconded by Amanda Brubaker. Motioned Passed.

Presentations:

- Megan Lomax – Putnam County Development Authority-

Megan discussed the many programs and activities that PCDA does. Including how they have helped the community to grow by taking the needs of it and helping them. This has included bringing upgraded infrastructure to an area to be able to build a commercial property or grocery stores so that areas will have one.

Updates:

- Each month Workforce WV has a Virtual Job Fair Statewide.
- Melissa Bias spoke on the importance of Partnership and working together.
- Amanda Brubaker spoke on the closing of Job Corps and the connections she has made in this position.

Region 2 One Stop Coordinator Updates:

- Bradlee Jordan thanked everyone for attending, and Coal Field Development for hosting. He discussed upcoming events and One Stop Meeting.
- Adjourned at 1:25 pm.

Respectfully Submitted by: Bradlee Jordan